For MGDS exam eligibility queries, we would advise you to do the following:

- Email a copy of your current CV to Ms. Nicola Whyte, SARA office, RCSI: nicolawhyte@rcsi.ie
- Also email a copy of the following documents:
  - A copy of your Diploma / Degree
  - A copy of the original date of your qualification (If you do not hold the MFD/S, you must be 10 years qualified. If you hold the MFD/S you must be 5 year qualified).
  - Evidence of your MFD qualification (if appropriate) and in good standing with Faculty of Dentistry, RCSI
  - Confirmation that you are in good standing with the Dental Council within your own jurisdiction
  - Evidence of CPD within the last two years

**N.B. Prior approval must be received from the SARA office, RCSI before sitting the MGDS examination.**

If you are considered eligible to sit the MGDS examination, you must log on to the Postgraduate Examinations System to formally apply for the examination. However, you cannot formally apply online for the MGDS examination **without prior approval through the SARA office, RCSI.**

Please ensure that you carefully read the MGDS Exam regulations and Rules of Conduct prior to formally applying for the examination.

Due to the number of candidates applying to take these examinations, it is essential that the following points are read and adhered to:

1. If the Faculty considers that you are eligible to sit the MGDS examination, you must log on to the Postgraduate Examinations system to formally apply the examination.
2. The full fee must then be paid online by credit card.
3. You will be asked to scan and upload a passport photograph.
4. You will be asked to scan your official letter of prior approval.
5. This formal online application must be received by the SARA Office, RCSI on or before the closing date of the examination.
6. Once your online application has been processed you will receive official confirmation, along with your examination number and instructions on how you should submit your log diaries.
7. You should then forward the necessary log diaries to the SARA office, RCSI on a USB.
8. The SARA office, RCSI will be in contact with you prior to the examination regarding further details of venues, timetables, etc.

You are welcome to make enquiries by telephone or email with regard to any examination applications that you are making.

Email: nicolawhyte@rcsi.ie, Phone: +353 (0)1 402 2515.